Application News

GE imagination at work

How to Backup your data on Vivid P 3

CD / DVD – R
USB Hard Disk

GE imagination at work

Content

NOTE
This hand out is additional training material.
For more information please refer to the user manual and/or reference manual.

GE imagination at work

Backup your data on Vivid P 3

Important Notice

The user is responsible for the data backup himself!
It is recommended to backup the data on regular basis!

General information

Media

You can only use CD - R or DVD – R (the system cannot accept DVD + R or DVD RW),
Have some empty media available, they will be formatted automatically
during the backup process.

You can also use an USB Hard Disk.

For the sake of simplicity, we have used the CD / DVD in the following examples.

Notice

Every step needs to be confirmed by pressing the SET button.

Words marked in red are Hard keys on the Control Panel

1 Patient
2 Configuration
3 Set
4 Pointer
5 Eject

GE imagination at work

The configuration screen

Config– System – Backup / Restore
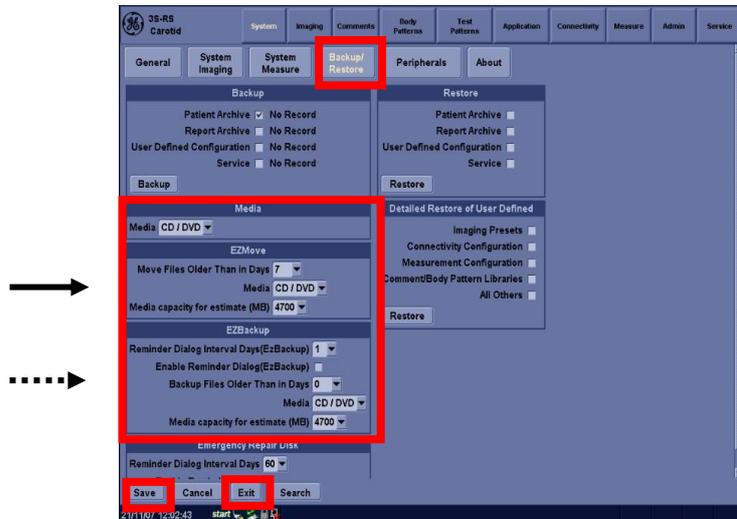
Configure the backup procedure

EZBackup Move (Configuration Menu)
Define the form of the data backup and the time schedule.

➝ **EZ Move**: The files will be copied to the CD/DVD and at the end deleted from the hard drive.

┄➤ **EZ Backup**: The files will be copied on a CD/DVD. They are still on the hard drive as well.

Adjust the size of the media: Standard CD 700 / Standard DVD 4700

Save – Exit

Backup your image archive

Prepare some <u>unformatted</u> media. The system will format them automatically during the process.

Button **Patient**
EZ Move
Follow the menu on the screen.
Every step needs to be confirmed by pressing the **SET** button.

Write down the name of the DVD (automatically named by the system i.e. 20120103_01

GE imagination at work

- 5 -
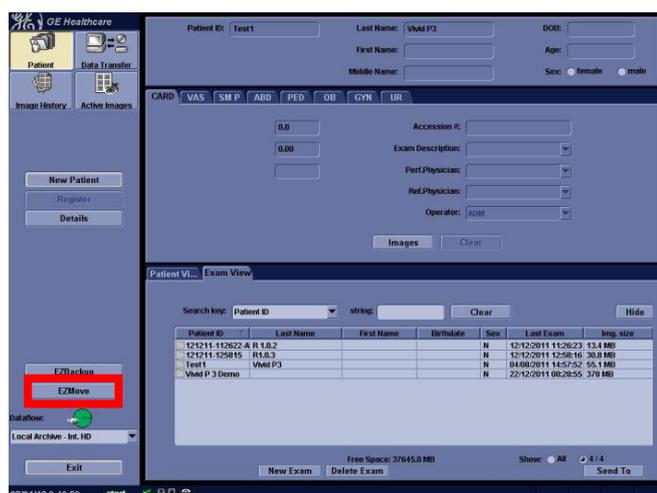
Formatting the CD / DVD or USB Drive

Config – Connectivity – Removable Media
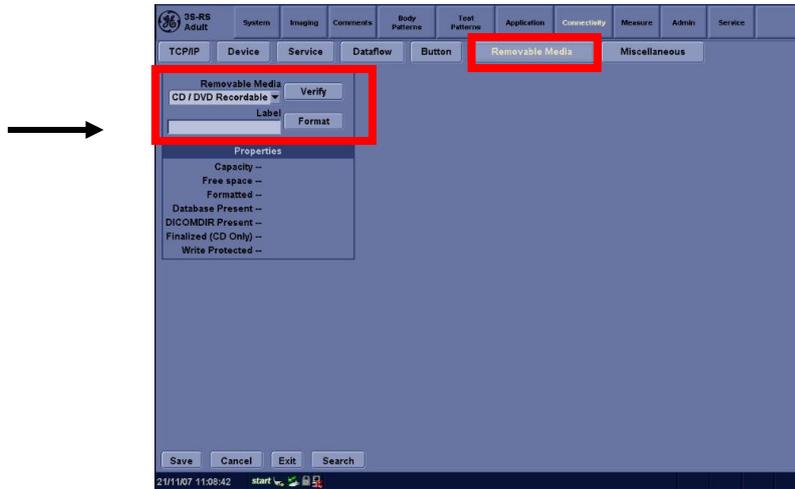
Format: Enter a name and confirm by pressing the „Format" button with Set.
After the formatting was successful you will get a confirmation message on the screen.
After that

Backup your patient archive

Important Notice

Be sure to make a backup of the patient archive every time you perform EZBackup / Move in order to ensure that you will be able to recover the old images.

Config – System – Backup / Restore
1. Choose the Media you want to store
2. Make a checkmark at the „Patient archive"
3. Select Backup

GE imagination at work
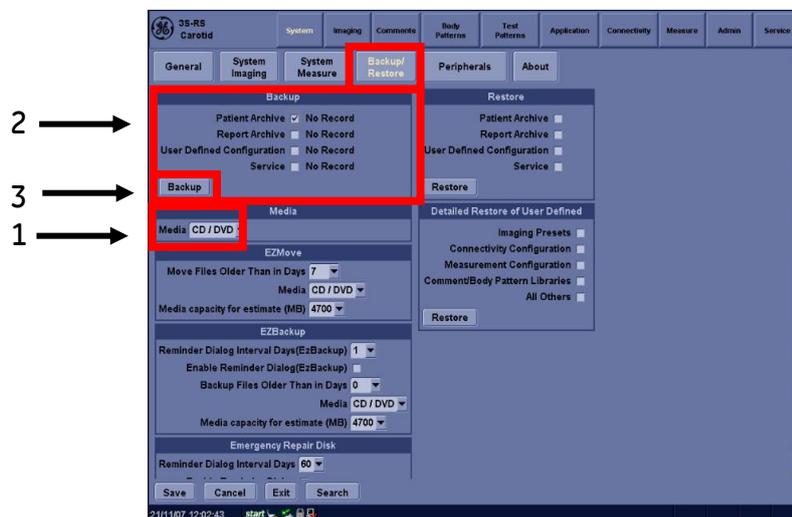
Eject the CD/DVD

After successful backup of your archive you need to eject the CD/DVD with the eject function.
Press the button Eject on the alphanumeric keyboard.
In the menu on the screen you have to select now:

Do you want to finalize the process? This needs to be prompted with **YES**,

The CD/DVD will be ejected automatically after the finalization.

Review images that are already backed up on CD/DVD

In the data field <u>Disk</u> ◄···· of the actual patient you will find the name of the DVD that was used for the backup of the images.
Insert the DVD: Open the examination and click with the Pointer on the image symbol in the Clipboard or go to Active images in the Patient screen and select from there.

GE imagination at work
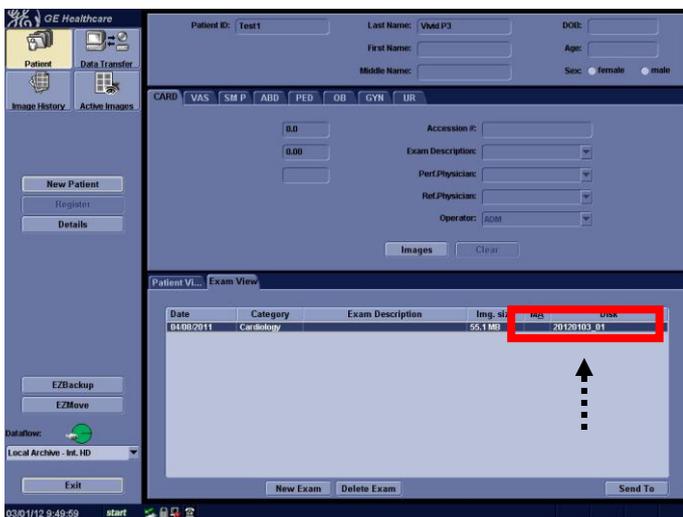
Restore your backup images on your hard drive

Press the Button Patient.

1. Data transfer
2. Import
3. Choose the Media you want to import from
4. Select the Patient you want to restore the images
5. Select Transfer to start the process

<u>System message:</u>
A patient with this ID already exists. Some information may be overwritten.
Want to continue? This needs to be confirmed with **YES**.

Examinations from this patient whether stored on the system or from the CD / DVD will be merged together.

After this procedure all images and reports of the selected patient are back on the hard drive.