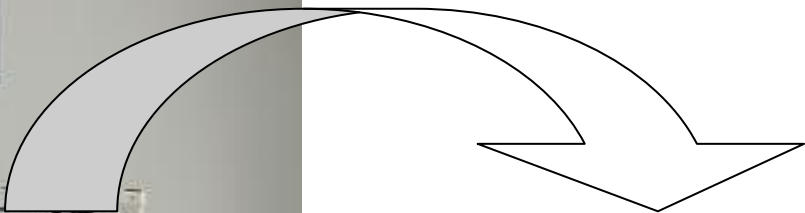


How to backup your data on Vivid P3



CD / DVD - R
USB Hard Disk



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NOTE

This hand out is additional training material.
For more information please refer to the user manual and/or reference manual.

Backup your data on Vivid P3

Important Notice

The user is responsible for the data backup himself!
It is recommended to backup the data on regularly basis!

General information

Media

You can only use **CD - R** or **DVD - R** (the system cannot accept DVD + R or DVD RW), Have some empty media available, they will be formatted automatically during the backup process.

You can also use an USB Hard Disk.

For the sake of simplicity, we have used the CD / DVD in the following examples.

Notice

Every step needs to be confirmed by pressing the **SET** button.

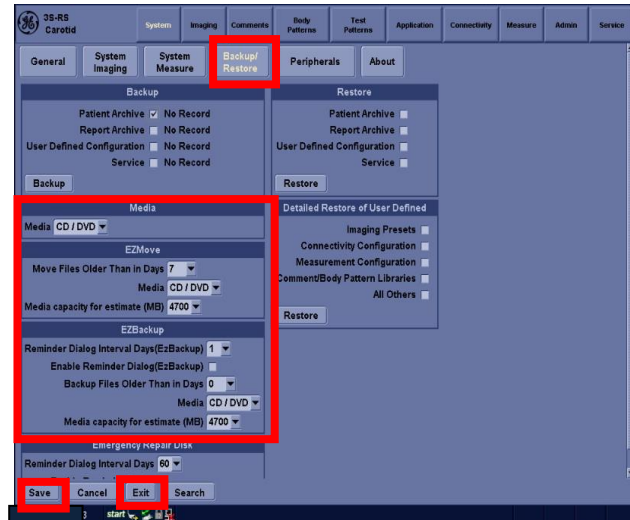
Words marked in red are Hard keys on the Control Panel

- 1 Patient
- 2 Configuration
- 3 Set
- 4 Pointer
- 5 Eject



The configuration screen

Config – System – Backup / Restore



Configure the backup procedure

EZBackup Move (Configuration Menu)

Define the form of the data backup and the time schedule.

➔ **EZ Move:** The files will be copied to the CD/DVD and at the end deleted from the hard drive.

➔➔➔ **EZ Backup:** The files will be copied on a CD/DVD. They are still on the hard drive as well.

Adjust the size of the media: Standard CD 700 / Standard DVD 4700

Save – Exit

Backup your image archive

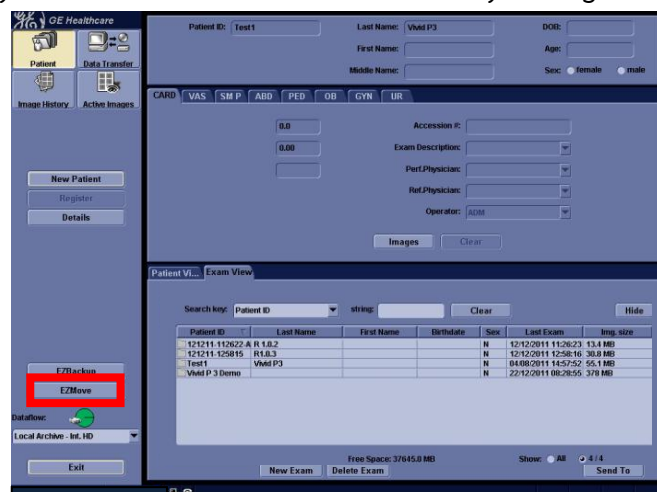
Prepare some **unformatted** media. The system will format them automatically during the process.

Button **Patient**

EZ Move

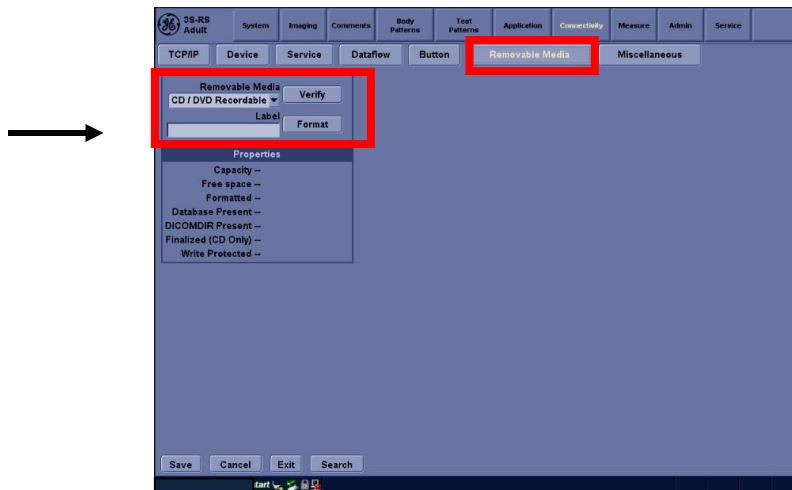
Follow the menu on the screen.
Every step needs to be confirmed by pressing the **SET** button.

Write down the name of the DVD (automatically named by the system i.e. 20120103_01



Formatting the CD / DVD or USB Drive

Config – Connectivity – Removable Media



Format: Enter a name and confirm by pressing the „Format“ button with **Set**. After the formatting was successful you will get a confirmation message on the screen. After that

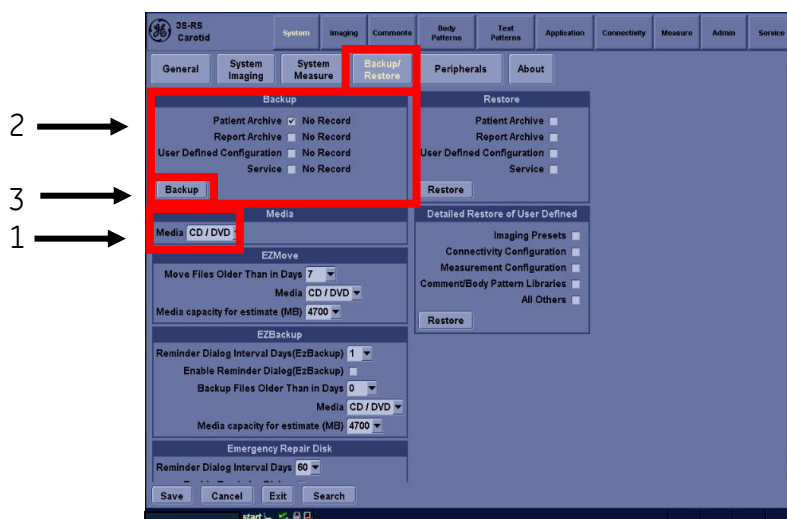
Backup your patient archive

Important Notice

To make sure you can recover old images at every time it is a must to make a backup of the patient archive every time after you have done the EZBackup / Move !

Config – System – Backup / Restore

1. Choose the Media you want to store
2. Make a checkmark at the „Patient archive“
3. Select Backup



Eject the CD/DVD

After successfully backup of your archive you need to eject the CD/DVD with the eject function. Press the button **Eject** on the alphanumeric keyboard.

In the menu on the screen you have to select now:



Do you want to finalize the process? This needs to be prompted with **YES**,

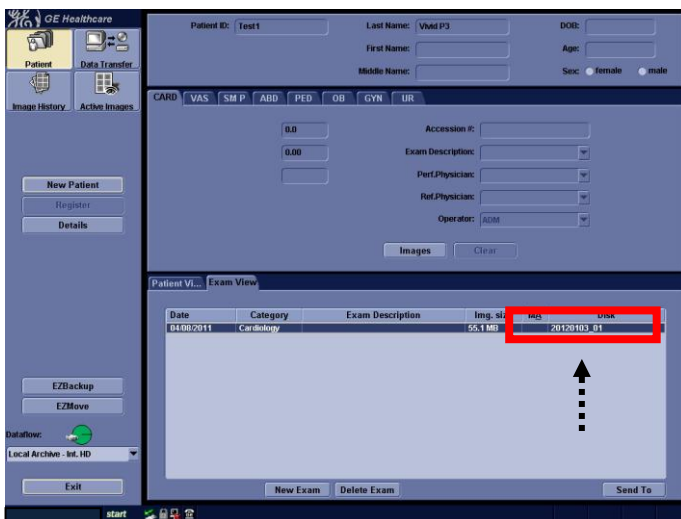


The CD/DVD will be ejected automatically after the finalization.

Review images that are already backed up on CD/DVD

In the data field Disk ◀..... of the actual patient you will find the name of the DVD that was used for the backup of the images.

Insert the DVD: Open the examination and click with the **Pointer** on the image symbol in the Clipboard or go to Active images in the **Patient** screen and select from there.



Restore your backup images on your hard drive

Press the Button **Patient**.

1. Data transfer
2. Import
3. Choose the Media you want to import from
4. Select the Patient you want to restore the images
5. Select Transfer to start the process

System message:

A patient with this ID already exists. Some information may be overwritten.
Want to continue? This needs to be confirmed with **YES**.

Examinations from this patient whether stored on the system or from the CD / DVD will be merged together.

After this procedure all images and reports of the selected patient are back on the hard drive.

1 ↓

2 →

3 →

4 ←

5 ←

Patient ID	Last Name	First Name	Last Exam	Copied	Status Msg	img_size
060706-144111	Carolis	Plaques	06/07/2006 14:42:			66.0 MB
100207	Phantom	Nadel	06/05/2007 15:41:			216 MB
151106-092007	MEDICA	2006	17/11/2007 09:58:			596 MB
171007-112506	HH		18/10/2007 14:36:			53.0 MB
4711	Regionalanaesthesia		22/10/2006 10:20:			133 MB

Patient ID	Last Name	First Name	Birthdate	Sex	Last Exam	img_size
291107-160514				N	29/11/2007 16:05:15	6.75 MB
291107-155908	test			N	29/11/2007 15:58:13	None